



COUNTY OF MONROE INDUSTRIAL DEVELOPMENT AGENCY

MINUTES
GOVERNANCE COMMITTEE MEETING
February 24, 2016

Time & Place: 2:00 p.m., 50 West Main Street, Suite 8100, Rochester NY
Board Present: J. Popli (Chair), C. Campbell, T. Mazzullo
Also Present: Martha Malone, Paul Johnson

Governance Committee Chair J. Popli called the meeting to order.

The committee reviewed the Governance Committee Charter and recommended no changes. The committee established the date of the next Governance Committee meeting as October 18, 2016.

The committee recommended no changes to existing Bylaws & Policies. The committee revised the Authority Budget Office guidance regarding Conflict of Interest and recommended that the minutes note w abstentions from voting are “due to a Conflict of Interest”.

The committee reviewed the most recent Office of the State Comptroller and Authority Budget Office Audit Reports with regard to governance and recommended no changes to current procedures.

There were no contracts to review.

Acting Executive Director Johnson reviewed his discussion with the Town of Webster regarding adding PILOT language whereby the applicant would waive their right to challenge an assessment. He also discussed that the New York State Authority Budget office is conducting a statewide review of IDA procurement processes and had conducted an on-site review. The ABO report has not been issued to date.

The Committee reviewed a draft of the Mission statement and Measurement Report, and recommended that “List of Performance Goals” be changed to “List of Performance Measures”.

As Chair, Jay Popli is compiling the committee self-evaluation and full board self-evaluation results.

There being no further business, the meeting was adjourned.