



DRAFT
GOVERNANCE COMMITTEE MEETING MINUTES

Date & Place: March 15, 2019, 50 W. Main Street, Suite 8100, Rochester, NY 14614
Present: G. Collins, A. Meleo, J. Popli
Absent: None
Also Present: J. Adair (Executive Director), R. Baranello, Esq., R. Finnerty

The Governance Committee meeting was called to order by J. Popli as Chair at 12:45 p.m.

The draft minutes of January 9, 2019 were presented. On motion by G. Collins, second by A. Meleo, all aye, the minutes were approved.

The Mission Statement and 2018 Measurement Report were reviewed and approved on motion by A. Meleo, second by G. Collins, all aye. The Committee recommends board adoption.

On motion by A. Meleo, second by G. Collins, all aye, the Committee reviewed the existing Bylaws and Governance Committee Charter and recommends board approval.

The Committee reviewed its self-evaluation and noted there are no issues.

The Committee reviewed the confidential board evaluation and noted there were no issues. The evaluation summary will be presented to the full board at the March meeting.

The Committee reviewed all policies and procedures. Policy changes were noted to Internal Controls and Financial Accountability - increase the dollar amount of disbursements requiring two signatures from \$2500 to \$5000, and the phone number was updated in the Public Participation Policy and Guidelines. On motion by A. Meleo, second by G. Collins, all aye, the Committee recommends board approval and re-adoption of all policies with the changes noted.

The Committee reviewed and discussed a revised Local Labor Policy, and on motion by A. Meleo, second by G. Collins, all aye, the Committee recommends the board accept the revised Local Labor Policy.

There being no other business to discuss, the meeting was adjourned at 1:30 p.m.

Minutes submitted by Robin Finnerty